

106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

MEMORANDUM

LIBRARY
BOARD
OF TRUSTEES

Kathy Bermingham

Bob Biebel
Vice-President

Kristy Bradish

Kim Molitor
President

Stan Mack II
*School District
Superintendent*

Christine Melms-Simon

David Romond

Amy Sitter

VACANCY

VACANCY

Jeff Gilderson-Duwe,
Library Director

DATE: June 21, 2017

TO: Members of the OPL Board

FROM: Libby Terrell, Administrative Specialist

SUBJECT: Items for Cancelled June Meeting

Due to the cancellation of the OPL Board meeting that was to be held on June 29, the included items are for your review:

Consent Agenda - Minutes of the May 25, 2017 Meeting
Regular Vouchers Payable \$259,290.44
Trust Fund Special Vouchers Payable \$11,560.90

The Consent Agenda will be voted on at the July 5, 2017 special meeting.

The remaining included items are for your information only:

Statement of Revenue
Statement of Expenditures
Library Highlights
Monthly Statistical Report
Donations Report
Staff Changes Report

Inclusions: 9

"Connecting People with Information"

MINUTES OF THE LIBRARY BOARD

Oshkosh Public Library

May 25, 2017

The Regular Meeting of the Library Board of the Oshkosh Public Library was held on May 25, 2017 and was called to order at 4:03 p.m. by Board President Kim Molitor. The meeting was held in the lower level meeting room at the Oshkosh Public Library. Present were: Kathy Bermingham, Kristy Bradish, Stan Mack, Christine Melms-Simon, Kim Molitor, Denise Parrish and Dave Romond. Absent were: Bob Biebel, Lurton Blassingame, Amy Sitter and Bill Wingren. Others present were: Jeff Gilderson-Duwe, Library Director; Ruth Percey, Head of First Floor Public Service; Michael McArthur, Local History and Genealogy Reference Librarian; JoAnn Brewer, Library Assistant II; and Julie Schmude, Administrative Coordinator.

Public Comments: Sandy Tervonen, Vice-President; Friends of The Oshkosh Public Library

Consent Agenda Items:

Regular Meeting Minutes - of the April 27, 2017 regular meeting of the library board.

Financial Reports - April Regular Vouchers Payable \$240,840.82
- April Special Funds Vouchers Payable \$2,141.72

Motion to approve the Consent Agenda. **Motion:** Melms-Simon; **Second:** Mack; **Vote:** Unanimous.

Local History and Genealogy Reference Librarian Michael McArthur gave a presentation to the Board.

Kathy Bermingham arrived at this time.

Motion to approve the Resolutions of Recognition for Service to the Library Board for Lurton Blassingame and Bill Wingren. **Motion:** Bradish; **Second:** Melms-Simon; **Vote:** Unanimous.

Motion to table section 105 of the Revisions to Library Policy. **Motion:** Mack; **Second:** Melms-Simon. Motion to table section 212 of the Revisions to Library Policy. **Motion:** Bradish; **Second:** Melms-Simon; **Vote:** Unanimous.

Motion to approve remaining sections 102, 201, 202, 209, 215 and 312 of the Revisions to Library Policy. **Motion:** Mack; **Second:** Romond; **Vote:** Unanimous.

Motion to appoint the following trustees to the Library Board Finance Committee based on their acceptance: Sitter, Molitor and Biebel. **Motion:** Mack; **Second:** Romond; **Vote:** Unanimous.

Kathy Bermingham was excused from the meeting at this time.

The Executive Session on the agenda was deemed not necessary to be held.

Motion to adjourn the regular meeting at 5:28 p.m. **Motion:** Melms-Simon; **Second:** Mack; **Vote:** Unanimous.

Respectfully submitted,



Jeff Gilderson-Duwe, Secretary
Julie Schmude – Recorder

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**Oshkosh Public Library
Vouchers Payable
May 2017**

	<u>Invoices</u>	<u>Totals</u>
<u>239-1060-6102 - Regular Pay</u>		
Salaries & Wages	137,594.84	137,594.84
<u>239-1060-6300 - Fringe Benefits</u>		
FICA / Social Security	10,038.50	
Wisconsin Retirement	8,644.56	
Group Health Insurance	26,530.20	
Group Dental Insurance	1,143.34	
Group Life Insurance	<u>506.39</u>	46,862.99
<u>239-1060-6401 - Contractual Services</u>		
Serwas Window Cleaning Services	690.00	
T and L Janitorial Services	2,900.00	
Unique Management Services, Inc.	456.45	
Winnefox Automated Library Services	<u>392.01</u>	4,438.46
<u>239-1060-6410 - Advertising/Marketing</u>		
444 North	500.00	
Cumulus	699.00	
Wisconsin Media	<u>3,055.00</u>	\$4,254.00
<u>239-1060-6424 - Promotional Services</u>		
Liza M. Wiemer	100.00	
Winnefox Library System	<u>400.00</u>	500.00
<u>239-1060-6424 - Maintenance Office Equipment</u>		
Oshkosh Office Systems	<u>750.79</u>	750.79
<u>239-1060-6426 - Maintenance Machinery, Equipment & Structures</u>		
Beez Electric, Inc.	1,165.37	
Block Iron & Supply Company Inc.	4,900.00	
Cummins Sales and Service	465.49	
E.C. Chase	418.70	
Flymeflag.com	218.30	
Gartman Mechanical Services	3,361.52	
Harold Carpenter Overhead Doors	140.50	
Roe Nurseries, Inc.	140.00	
Tyco SimplexGrinnell	<u>4,075.00</u>	14,884.88
<u>239-1060-6432 - Equipment Rental</u>		
Great America Financial Services	<u>87.66</u>	87.66
<u>239-1060-6448 - Special Services</u>		
Advanced Disposal	<u>361.00</u>	\$361.00
<u>239-1060-6458 - Conference & Training</u>		
Winnefox Library System	<u>15.00</u>	15.00

**Oshkosh Public Library
Vouchers Payable
May 2017**

	<u>Invoices</u>	<u>Totals</u>
<u>239-1060-6471 - Membership Dues</u>		
BID Marketing Consortium	35.00	
Oshkosh Rotary Club	<u>223.00</u>	258.00
<u>239-1060-6471 - Electricity</u>		
Wisconsin Public Service	<u>6,829.99</u>	6,829.99
<u>239-1060-6474 - Gas Service</u>		
Constellation Energy Services - Natural Gas LLC	<u>562.88</u>	562.88
<u>239-1060-6475 - Telephones</u>		
City Revolving Charge	<u>220.64</u>	\$220.64
<u>239-1060-6483 - Comprehensive Liability</u>		
City Revolving Charge	<u>110.00</u>	\$110.00
<u>239-1060-6505 - Office Supplies</u>		
Amazon (pc)	309.27	
Bayscan Technologies	4,300.00	
Kapco	476.52	
Recorded Books	1,102.45	
Staples	686.73	
Staples (pc)	120.74	
University Products Companies	137.12	
Winnefox Library System	<u>200.00</u>	7,332.83
<u>239-1060-6506 - Software</u>		
Digital River	<u>31.45</u>	31.45
<u>239-1060-6509 - Computer Supplies</u>		
Winnefox Automated Library Services	<u>28.81</u>	28.81
<u>239-1060-6517 - Supplies/Repair Parts</u>		
Block Iron & Supply Company, Inc.	157.00	
Kitz & Pfeil	84.26	
Menards	31.95	
Uline	<u>956.56</u>	1,229.77
<u>239-1060-6575 - Library Materials</u>		
Amazon (pc)	655.41	
Baker and Taylor	13,685.11	
Beyer's Hope Unlimited	22.94	
Brilliance Publishing	328.42	
Cengage	1,202.96	
Center Point Large Print	247.96	
Chicago & Northwestern Historical Society	35.00	
Hoopla	12,000.00	
Ingram	590.24	
Lake Superior (pc)	38.85	

Oshkosh Public Library
Vouchers Payable
May 2017

	<u>Invoices</u>	<u>Totals</u>
Lula.com (pc)	13.01	
Map Solutions LLC	285.00	
Midwest Tape	377.44	
Penguin Random House	402.49	
Recorded Books	1608.77	
Regent Book Company	16.93	
Thomson Reuters	313.34	
Tumbleweed	799.00	
Wisconsin Taxpayers Alliance (pc)	<u>31.90</u>	32,654.77
<u>239-1060-6576 - Promotional Materials</u>		
DPI	72.00	
Oshkosh Connection	<u>100.00</u>	172.00
<u>239-1060-6589 - Other Materials & Supplies</u>		
Amazon (pc)	49.67	
Oriental Trading (pc)	<u>60.01</u>	\$109.68
		<u>259,290.44</u>

Oshkosh Public Library
Special Fund Vouchers Payable
May 2017

	<u>Invoices</u>	<u>Totals</u>
<u>239-1060-1327 - OPL Collection Improvement Fund - George Hilton</u>		
Baker & Taylor	41.14	41.14
<u>239-1060-1327 - OPL Collection Improvement Fund - Herman Hoxtel</u>		
Baker & Taylor	8.25	
Brilliance Publishing Inc	56.49	64.74
<u>239-1060-1327 - OPL Collection Improvement Fund - Helen Schuster</u>		
Center Point Large Print	173.76	173.76
<u>239-1060-1327 - OPL Development Fund</u>		
Winnefox Library System	1689.00	1689.00
<u>239-1060-1327 - OPL Programming Support Fund</u>		
Best Western Premier	5600.00	
Domino's Pizza (pc)	74.62	
Winnefox Library System	703.37	6377.99
<u>239-1060-1327 - OPL Technology Fund - John V Nichols</u>		
Bridget Zangs Dunn	125.00	125.00
<u>239-1060-1327 - OPL Memorial Fund</u>		
Amazon (pc)	248.25	
Baker & Taylor	1436.50	
Best West Premier	432.09	
DRI*American Library (pc)	200.55	
Festival Foods (pc)	78.76	
Chamber of Commerce (pc)	50.00	
Oriental Trading (pc)	79.44	
Satori Imports (pc)	50.00	
Staples (pc)	63.95	
Winnefox Library System	449.73	3089.27
Total		<u><u>11560.90</u></u>

OSHKOSH PUBLIC LIBRARY
STATEMENT OF REVENUE
May 2017
42% of the Year

	ESTIMATED REVENUES	MAY REVENUES	REVENUES TO DATE	% of ANNUAL EST. TOTAL	REVENUE EXCESS (DEFICIENCY)
Winnebago County	564,621.00	0.00	141,155.25	25.00%	(423,465.75)
Calumet County (Act 420 Revenue)	1,949.00	0.00	1,949.00	100.00%	0.00
Fond du Lac County (Act 420 Revenue)	23,990.00	0.00	23,990.00	100.00%	0.00
Green Lake County (Act 420 Revenue)	1,747.00	0.00	1,747.00	100.00%	0.00
Waushara County (Act 420 Revenue)	8,103.00	0.00	8,103.00	100.00%	0.00
Winnefox Library System	250,274.00	0.00	0.00	0.00%	(250,274.00)
Graphic Design Contractual Revenues	19,000.00	0.00	0.00	0.00%	(19,000.00)
TOTAL GRANTS & AIDS	869,684.00	0.00	176,944.25	20.35%	(692,739.75)
Fines	25,000.00	2,372.90	20,097.94	80.39%	(4,902.06)
Collection Service Fees - Collected in-house	7,000.00	415.00	1,794.12	25.63%	(5,205.88)
Meeting Room Rental Fees	3,000.00	150.00	1,520.00	50.67%	(1,480.00)
Photocopiers	3,000.00	268.28	1,398.17	46.61%	(1,601.83)
Other Copies	6,000.00	741.65	6,565.74	109.43%	565.74
TOTAL FEES & CHARGES	44,000.00	3,947.83	31,375.97	71.31%	(12,624.03)
Trust Fund Revenues	3,500.00	0.00	782.25	22.35%	(2,717.75)
Miscellaneous Revenues	500.00	127.14	1,337.00	267.40%	837.00
Used Book Sales	15,000.00	972.05	7,459.47	49.73%	(7,540.53)
TOTAL MISCELLANEOUS REVENUES	19,000.00	1,099.19	9,578.72	50.41%	(9,421.28)
TOTAL EXPECTED REVENUES	932,684.00	2,372.90	29,227.36	3.13%	(903,456.64)
CITY OF OSHKOSH LEVY	2,660,000.00		2,660,000.00	100.00%	0.00

Oshkosh Public Library
Statement of Expenditures

May 2017

42% of the year

	2017	MAY	NET	% OF	UNEXPENDED
	BUDGET	EXPENSES	EXPENSES	ANNUAL	BALANCE
			TO DATE	BUDGET	May 31, 2017
Salaries, Wages, & Benefits					
Salaries & Wages	1,942,100.00	137,594.84	736,678.46	37.93	1,205,421.54
FICA	147,300.00	10,038.50	53,946.63	36.62	93,353.37
Wisconsin Retirement	123,600.00	8,644.56	43,682.03	35.34	79,917.97
Health Insurance	351,000.00	26,530.20	130,112.17	37.07	220,887.83
Dental Insurance	16,300.00	1,143.34	5,537.14	33.97	10,762.86
Life Insurance	6,700.00	506.39	2,493.74	37.22	4,206.26
Income Continuation Insurance	4,300.00	0.00	0.00	0.00	4,300.00
Sub Total Fringe Benefits	649,200.00	46,862.99	235,771.71	36.32	413,428.29
TOTAL PAYROLL	2,591,300.00	184,457.83	972,450.17	37.53	1,618,849.83
Contractual Services	328,500.00	4,438.46	190,237.23	57.91	138,262.77
Auto Allowance	200.00	0.00	0.00	0.00	200.00
Postage & Shipping	3,500.00	0.00	859.46	24.56	2,640.54
Advertising/Marketing	4,000.00	4,254.00	5,854.00	146.35	-1,854.00
Promotional Services	4,300.00	500.00	600.00	13.95	3,700.00
Maint. Office Equipment	4,500.00	750.79	3,141.80	69.82	1,358.20
Maint. Mach, Equip, Structures	60,000.00	14,884.88	24,241.41	40.40	35,758.59
Equipment Rental	600.00	87.66	525.96	87.66	74.04
Parking Rental	0.00	0.00	1,050.00	#DIV/0!	-1,050.00
Special Services	5,100.00	361.00	2,166.00	42.47	2,934.00
Legal Professional Services	0.00	0.00	0.00	#DIV/0!	0.00
Conference & Training	3,500.00	15.00	829.72	23.71	2,670.28
Employee Training	500.00	0.00	379.72	75.94	120.28
Dues	1,500.00	258.00	907.00	60.47	593.00
Misc. Contractual Services	0.00	0.00	125.00	#DIV/0!	-125.00
Electricity	85,000.00	6,829.99	30,621.56	36.03	54,378.44
Sewer Service	3,500.00	0.00	918.56	26.24	2,581.44
Water Service	4,000.00	0.00	1,097.00	27.43	2,903.00
Gas Service	31,200.00	562.88	4,614.36	14.79	26,585.64
Telephone	5,500.00	220.64	894.36	16.26	4,605.64
Storm Water Utility	2,800.00	0.00	1,060.19	37.86	1,739.81
Workers Compensation	3,600.00	0.00	0.00	0.00	3,600.00
Building & Contents Insurance	6,300.00	0.00	6,342.50	100.67	-42.50
Comprehensive Liability Ins	1,200.00	110.00	660.00	55.00	540.00
Boiler Insurance	1,200.00	0.00	1,600.00	133.33	-400.00
Licenses and Permits	1,200.00	0.00	50.00	4.17	1,150.00
Office Supplies	30,000.00	7,332.83	14,815.88	49.39	15,184.12
Software	1,000.00	31.45	655.43	65.54	344.57
Computer Supplies	300.00	28.81	131.72	43.91	168.28
Gasoline	100.00	0.00	0.00	0.00	100.00
Supplies/Repair Parts	12,000.00	1,229.77	5,247.71	43.73	6,752.29
Janitorial Supplies	3,500.00	0.00	97.71	2.79	3,402.29
Chemicals	500.00	0.00	810.24	162.05	-310.24
Minor Equipment	0.00	0.00	0.00	#DIV/0!	0.00
Library Materials	344,800.00	32,654.77	104,574.21	30.33	240,225.79
Promotional Materials	10,500.00	172.00	1,383.02	13.17	9,116.98
Other Materials & Supplies	1,000.00	109.68	1,731.30	173.13	-731.30
TOTAL LIBRARY BUDGET	3,556,700.00	259,290.44	1,380,673.22	38.82	2,176,026.78

Oshkosh Public Library Highlights

June 2017

1. The library's Summer Reading Program is off to a strong start, with our Drop In & Read kickoff event drawing more than 500 people. At the event 370 kids and teens signed up for summer reading and read for 20 minutes to earn a pool pass to Pollock Community Waterpark.

So far 1,334 children and 217 teens have signed up for the Summer Reading Program. Of special note is the large sign-up from the Boys and Girls Club this year. In past years, only avid readers signed up, but the club has implemented a regular reading schedule this summer, so all 264 of their summer program participants are registered. Library staff will check in with the club to help keep kids motivated and will supply book collections to give the kids more reading variety.

2. Outreach to Oshkosh middle and high schools has resulted in increased participation in teen events already this summer. There was a significant increase in the number of teens who attended Drop In & Read and the first summer meeting of the Teen Book Club drew 16 kids, 10 of whom were new to the book club.
3. OPL is piloting a new outreach program, Time Capsule, at Gabriel's Villa retirement community. Using local history information as a starting point, a volunteer leads informal conversations that encourage residents to reminisce and share stories from their past. The activity director at Gabriel's Villa said that this type of program is a good fit for their residents and keeps them engaged in a positive way.
4. The library has been promoting our used book store by offering coupons via community events. Coupons were handed out to participants who stopped at the library for the BikeOsh event on May 20. As a result of connections made during that event, the Oshkosh Police Department is also handing out book store coupons to kids as part of their summer rewards program.
5. Twenty four Wisconsin photographers exhibited their bird photography at the library during Bird Fest Under the Dome on May 6. More than 360 people came to the exhibit during Gallery Walk. The library partnered with the Oshkosh Photography Group for the event, which was part of the 7th annual Oshkosh Bird Fest.
6. Family programs at the Oshkosh Masonic Center have been well-attended so far this summer. More than 259 people attended two shows by Michelle's Magical Poodles on June 13 and 180 people attended two performances of the Miller & Mike comedy show on June 20. Presenting shows at the Masonic Center allows for larger audiences and eliminates the need to require tickets.

MONTHLY REPORT
Oshkosh Public Library
May 2017

CIRCULATION	May 2017	May 2016	% Change	YTD 2017	YTD 2016	% Change
Book-Adult	17,834	16,772	6%	85,558	87,960	-3%
Book-Juvenile	14,658	14,538	1%	82,382	84,412	-2%
Book-YA/Teen	1,887	2,009	-6%	8,625	9,458	-9%
CD-Adult	3,226	3,362	-4%	15,790	18,507	-15%
CD-Juvenile	285	240	19%	1,251	1,299	-4%
CD-Book-Adult	1,682	1,813	-7%	8,150	9,466	-14%
CD-Book-Juvenile	262	269	-3%	1,474	1,699	-13%
CD-Book-YA/Teen	29	43	-33%	181	188	-4%
DVD-Adult	13,585	13,345	2%	69,250	72,073	-4%
DVD-Juvenile	3,568	4,203	-15%	19,014	23,663	-20%
Game-Adult	513	548	-6%	2,518	3,071	-18%
Game-Juvenile	167	171	-2%	799	805	-1%
Magazine-Adult	1,235	1,360	-9%	5,933	6,289	-6%
Magazine-Juvenile	45	25	80%	181	223	-19%
Magazine-YA/Teen	13	10	30%	84	59	42%
Other-Adult	134	129	4%	665	771	-14%
Other-Juvenile	102	47	117%	355	305	16%
Other-YA/Teen	1	5	-80%	22	16	38%
Total Adult	38,209	37,296	2%	187,864	198,010	-5%
Total Juvenile	19,087	19,493	-2%	105,456	112,406	-6%
Total YA/Teen	1,930	2,100	-8%	8,912	9,848	-10%
SUB TOTAL	59,226	58,889	1%	302,232	320,264	-6%
E-Books						
OverDrive E-Books	3,522	3,331	6%	18,054	17,420	4%
OverDrive Audiobooks	2,053	1,662	24%	9,605	8,656	11%
Tumblebooks	473	121	291%	1,222	569	115%
SUB TOTAL	6,048	5,114	18%	28,881	26,645	8%
TOTAL CIRCULATION	65,274	64,003	2%	331,113	346,909	-5%

PHYSICAL MATERIALS	May 2017	May 2016	% Change	YTD 2017	YTD 2016	% Change
% AV Materials Circulated	39%	41%	-3%	39%	41%	-4%
% Print Materials Circulated	61%	59%	2%	61%	59%	3%
% Adult Materials Circulated	65%	63%	2%	62%	62%	0%
% Youth Materials Circulated	35%	37%	-3%	38%	38%	-1%
Average Circulation Per Hour	220.5	222.2	-1%	228.0	236.8	-4%

MISCELLANEOUS	May 2017	May 2016	% Change	YTD 2017	YTD 2016	% Change
Library Facility Traffic	24,083	25,959	-7%	122,484	129,269	-5%
Average Daily Traffic	830	895	-7%	850	874	-3%
Meetings Held	69	59	17%	420	403	4%
New Card Registrations	232	205	13%	1,131	1,163	-3%
Self-check % of Checkout	48.5%	46.7%	4%	47.5%	36.8%	29%
Volunteer Hours Worked	224	410	-45%	1,502	2,999	-50%
Teacher Packs	9	4	125%	36	31	16%

ELECTRONIC RESOURCES	May 2017	May 2016	% Change	YTD 2017	YTD 2016	% Change
OPL Website Sessions	0	22,801	-100%	88,874	119,740	-25.8%
SUBSCRIPTION DATABASE SESSIONS						
Ancestry	76	66	15%	386	387	-0.3%
EBSCO Sessions	124	131	-5%	1,442	1,720	-16.2%
HeritageQuest Sessions	139	118	18%	475	399	19.0%
Mango Languages	13	27	-52%	64	111	-42.3%
Mitchell Auto Repair	13	11	18%	42	49	-14.3%
NewspaperARCHIVE	504	364	38%	2,243	2,344	-4.3%
Oshkosh Northwestern	43	43	0%	261	224	16.5%
RefUSA	135	59	129%	584	379	54.1%
SUB-TOTAL	1,047	819		5,497	5,613	-2.1%
LOCAL DATABASE SESSIONS						
1957 Address Change	49	69	-29%	244	313	-22.0%
City Directories	168	177	-5%	806	850	-5.2%
Digital Collections	470	353	33%	1,734	1,594	8.8%
Local History Books	70	90	-22%	277	440	-37.0%
Oshkosh Facts, Firsts, and FAQ	7	4	75%	41	33	24.2%
Oshkosh Newspaper Index	22	9	144%	56	54	3.7%
Oshkosh Vital Records Index	624	518	20%	3,341	3,127	6.8%
Riverside Cemetery Index	47	59	-20%	226	212	6.6%
UWDC - Atlases & Histories	51	96	-47%	138	317	-56.5%
SUB-TOTAL	1,508	1,375		6,863	6,940	-1.1%
TOTAL ELECTRONIC RESOURCE SESSIONS	2,555	24,995	-90%	101,234	132,293	-23.5%

QUESTIONS ANSWERED	May 2017	May 2016	% Change	YTD 2017	YTD 2016	% Change
Adult Department						
Reference	1,398	11,261	-88%	22,357	66,011	-66%
Youth Department						
Reference	463	666	-30%	2,448	3,815	-36%
TOTAL QUESTIONS ANSWERED	1,861	11,927	-84%	24,805	69,826	-64%

PROGRAMS	May 2017	May 2016	% Change	YTD 2017	YTD 2016	% Change
Programs Given						
Adult	20	18	11%	84	48	75%
Teen	9	2	350%	42	22	91%
Youth	18	6	200%	144	139	4%
Roving Reader	25	9	178%	78	40	95%
TOTAL	72	35	106%	348	249	40%
Program Attendance						
Adult	677	506	34%	1,368	903	51%
Teen	236	12	1867%	413	121	241%
Youth	1630	1113	46%	5,407	5,281	2%
TOTAL	2543	1631	56%	7,034	6,305	12%

PROGRAMS

DATE

Adult

OATMA Presents: Kaleidoscope 5/1/2017
 Is Kayaking for You? (theme) 5/3/2017
 Knight Moves Chess Club 5/3/2017
 Tech Time 5/4/2017
 Author: BJ Elliot Prior 5/5/2017

PROGRAMS

Adult (cont'd)

Birdfest	5/6/2017
Fitness= Fun4 Families (theme)	5/8/2017
Rent Smart Workshop	5/9/2017
Knight Moves Chess Club	5/10/2017
Winnebagoland Genealogical Society	5/11/2017
Author Visit - Nickolaw Butler	5/11/2017
Lakefly Writing Contests Awards Ceremony	5/12/2017
Stories from Ireland	5/13/2017
Movie Matiness	5/15/2017
Before you Sign that Nursing Home Contract	5/15/2017
Knight Moves Chess Club	5/17/2017
Get moving Oshkosh...(theme)	5/18/2017
741.8 adult graphic novel bc	5/18/2017
BikeOsh	5/20/2017
Mother/daughter DIY	5/23/2017
Knight Moves Chess Club	5/24/2017
Knight Moves Chess Club	5/31/2017

Teen

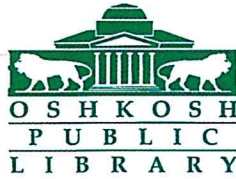
Teen Book Club	5/5/2017
Rise Up Teen Resource Fair	5/9/2017
Ozobots	5/10/2017
Create with Scratch	5/18/2017
Teen DIY Candy Sushi	5/19/2017
BikeOsh	5/20/2017
Perry Tipler After School SRP Promo	5/22/2017
Mother/Daughter DIY	5/23/2017
Miller Family Day Care	5/24/2017
Webster Stanley Middle School SRP Promo	5/25/2017

Youth

Create-a-Book Awards Ceremony	5/2/2017
Jan Brett Storytime	5/6/2017
Rosendale Primary School	5/8/2017
Kids Are Us In-Home Family Daycare	5/9/2017
Helping Hands Day Care	5/9/2017
Wee Wisdom Day Care - 6 classes	5/10/2017
Miller Family Day Care	5/10/2017
Jan Brett STorytime	5/11/2017
Seaton 4k-2nd SRP Promo	5/12/2017
Stories from Ireland	5/13/2017
Arts for Kids (4 classes - 3 year olds)	5/15/2017
Arts for Kids (2 classes - 4-5 year olds)	5/16/2017
Franklin SRP Promo Assembly	5/17/2017
Wilcox Center - Headstart (5 classes)	5/18/2017

Youth, cont'd

Franklin Elementary Learning Fair	5/22/2017
Davis Child Care Center (3 classes)	5/22/2017
Webster Stanley 4th Gr SRP Promo	5/23/2017
Carl Traeger k-2 SRP Promo	5/25/2017
Webster Stanley 4th Gr SRP Promo	5/26/2017
Passive Programming	5/31/2017
Emmeline Cook After School program visit	5/31/2017
Oaklawn 2nd Gr SRP Promo	5/31/2017
Read Elem K SRP Promo	5/31/2017
Trinity Elem	5/31/2017
Read Elem K SRP Promo	5/31/2017
Oaklawn Elem. 2nd Gr SRP Promo	5/31/2017
Go Explore Nature Scavenger Hunt	5/1/17-5/30/17



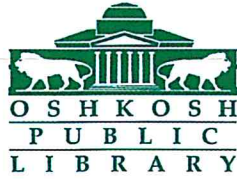
106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

MEMO

TO: Jeff Gilderson-Duwe
FROM: Libby Terrell
DATE: June 13, 2017
SUBJECT: May 2017 Donations

During the month of May 2017, the library received \$1,365.16 in donations, which includes:

- \$120.00 From Aurora Children's Health - sponsorship of Kindle Fire for National Library Week
- \$90.00 From Richard & Mary Madden in honor of Shirley Packman's 90th birthday
- \$100.00 from Candeo Creative - sponsorship of Downtown & Chamber gift cards for National Library Week
- A total of \$1,025.68 from the Friends of Oshkosh Public Library in support of Summer Reading Program materials and supplies
- Plus miscellaneous donations from library patrons



106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

MEMORANDUM

To: Jeff Gilderson-Duwe
From: Libby Terrell
Date: June 16, 2017
Re: May 2017 Personnel Changes

Chase Cleveland resigned as Page in First Floor Public Services effective May 16, 2017.

Brandon Duron was hired as Page in First Floor Public Services effective May 16, 2017.

"Connecting People with Information"